



LEADERSHIP LEARNING COMMUNITY

If you wish to be heard, first learn to listen. If you seek to lead others, first learn to lead yourself. Rev. Peter Donohue O.S.A., President, Villanova University

Leadership Experience Program
Fall 2008

RUBRICS FOR ORAL PRESENTATIONS

	Strong work ¹	Needs development	Unsatisfactory
Preparation	Material is organized and coherent, notes used as reminder only	Some organizational problems in material, presenter not in full command of details, too much dependence on notes	Disorganized material, presenter reading entirely from notes, not in command of material
Vocal qualities	Speaks clearly, projects voice, doesn't speak either too quickly or too slowly	Pace of speech somewhat too fast or too slow, sometimes difficult to hear or understand	Very hard to understand or hear speaker's words
Distractors	Vocal variety (not monotone), few interruptions ("like," "um," "you know"). Minimal "upspeak" (ending sentences as though they are questions)	Some vocal interruptions or mannerisms that distract from content	Style of speaking completely distracts from the content of what is being presented
Nonverbal qualities	Consistent eye contact, minimal fidgeting (playing with hair, etc), expressive face, natural movements (neither pacing nor paralyzed)	Inconsistent eye contact, some distracting gestures or behaviors, some unnatural expressions	Poor eye contact, excessive fidgeting, unnatural movements or facial expression. Non verbal behavior highly distracting from content
Use of media	Technology set up and functional ahead of time, supports and enhances presentation	Some technical problems, or technology sometimes distracts from presentation rather than supporting it	Media either not prepared in advance or completely distracts from presentation
Audience Response	Audience was enthusiastic and attentive	Some response from audience, but not complete engagement	Audience bored, restless, not engaged

8/13/08

¹ Class presentation deserving of an A grade will be strong in most categories; Participation that is strong in some categories but needs development in others will receive a B; a grade of C reflects a need for development in most categories; D work is typically unsatisfactory in several categories; and F work, unsatisfactory in nearly all.